



25 November 2021



Dear [REDACTED]

**Re: OIA request – Board-level committees where minutes are not made public**

Thank you for your Official Information Act request received 15 November 2021 seeking information from Waitematā District Health Board (DHB) about Board-level committees which have met since March 2020 where the minutes were not made public.

You requested the following information:

**Under the Official Information Act, please provide information, including but not limited to emails, applications, reports, meeting minutes, memos, data, audio-visual materials and correspondence to/from the DHB about:**

- **The names of any committees which involve the taking of minutes where these minutes are not made public.**

On 17 November, you were contacted by Auckland DHB, on behalf of all DHBs who had received your request. They asked you to narrow the scope of your request, which you subsequently agree to the same day, as follows:

**Board-level committees which have met since March 2020 which involved the taking of minutes where these minutes are not made public.**

In response to your request, we are able to provide the following information:

Minutes are available on our website at <https://www.waitematadhb.govt.nz/about-us/leadership/committee-meetings/> for the following Board-level statutory committees:

- Hospital Advisory Committee (HAC)
- Community and Public Health Advisory Committee (CPHAC)
- Disability Support Advisory Committee (DSAC)

The minutes note where parts of the meetings have been conducted with the public excluded, as permitted under the New Zealand Public Health and Disability Services Act 2000.

Other Board-level committees where minutes are not published online are as follows:

- Northern Iwi-DHB Partnership Board - formed between the Waitematā, Auckland and Northland DHBs with Te Kahu o Tāonui, the Tai Tokerau Iwi Chairs Forum.
- Audit and Finance Committee.

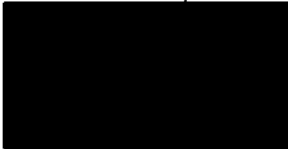
Both of these are advisory committees, which are non-statutory committees under the New Zealand Public Health and Disability Act 2000. There is, therefore, no legal requirement to publish the minutes or for the meetings to be open to the general public.

I trust that this information is helpful.

Waitematā DHB supports the open disclosure of information to assist community understanding of how we are delivering publicly funded healthcare. This includes the proactive publication of anonymised Official Information Act responses on our website from 10 working days after they have been released.

If you consider there are good reasons why this response should not be made publicly available, we will be happy to consider your views.

Yours sincerely



**Executive Director Finance, People and Planning  
Waitematā District Health Board**