

21 August 2020

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Dear ██████████

Re: OIA request – Consumer Council nominations and minutes

Thank you for your Official Information Act request received 29 July seeking information from Waitematā District Health Board (DHB) about our recently established Consumer Council.

Before responding to your specific questions, it may be useful to provide some context about our services.

Waitematā DHB serves a population of more than 630,000 across the North Shore, Waitakere and Rodney areas, the largest and one of the most rapidly growing DHBs in the country. We are the largest employer in the district, employing around 8,500 people across more than 80 locations.

In addition to providing services to our own population, we are also the metropolitan Auckland provider of forensic psychiatry, child disability services, child community dental services and community alcohol and drug services.

In response to your request, we are able to provide the following information:

1. How does Waitematā DHB call for nominations to ensure public participation in your consumer council? What channels have you used during the process and how many applications you have received and how many you have invited for interview?

Waitematā DHB received 69 applications for the Consumer Council after it was advertised in late February to mid-March 2019. The opportunity to apply was advertised in local newspapers, our local consumer networks, Waitematā DHB social media platforms and our careers website: <https://www.wdhbcareers.co.nz/>. A selection of 13 applicants were invited to interview for the eight vacancies that were available, representing a cross-section of the community.

2. The term of appointment for each member and attendance rate for each member so far.

We enclose in our response the attendance of our consumer members and ex-officio staff to each meeting – **Attachment 1**.

The term of appointment is generally two years. However, some of the inaugural members will serve longer to ensure continuity and retention of knowledge. One third of inaugural members will be replaced every two years via a selection/appointment process, with the potential to be

re-appointed. Council members may serve a shorter period if, for some reason, they resign or if they are appointed mid-way through a two-year cycle to replace someone who has resigned.

3. To create greater openness and transparency about the plans, work and activities of the Government, I would like to request the full minutes of these meetings up to now and I would encourage you to publish these on your website as well.

This information is publicly available at www.waitematadhb.govt.nz/about-us/consumer-council/

Please note that there are no agendas for October 2019 or May 2020, as meetings are scheduled every six weeks. In addition, there was no April 2020 meeting due to the COVID-19 lockdown.

We anticipate an update to our website in the future which will enable the community to interact with the council and raise specific issues that they would like the council to consider.

I trust that this information is helpful.

Waitematā DHB supports the open disclosure of information to assist community understanding of how we are delivering publicly funded healthcare. This includes the proactive publication of anonymised Official Information Act responses on our website from 10 working days after they have been released.

If you consider there are good reasons why this response should not be made publicly available, we will be happy to consider your views.

Yours sincerely



Andrew Brant
Acting Chief Executive Officer
Waitematā District Health Board

**Waitematā District Health Board
Consumer Council
Member Attendance Schedule**

NAME	Jul 2019	Aug 2019	Sep 2019	Nov 2019	Feb 2020	Mar 2020	Apr 2020	Jun 2020	Jul 2020
David Lui (Chair)	✓	✓	✓	✓	✓	✓	Meeting cancelled due to COVID-19	✓	✓
DJ Adams	✓	✓	✓	✓	✓	✓		✓	✗
Neli Alo	✓	✓	✓	✓	✓	✓		✓	✓
Doaa Bayoumy	✓	✓	✓						
Boyd Broughton	✓	✓	✓	✗	✓	✓		✓	✗
Lorelle George	✓	✓	✗	✓	✗	✓		✓	✓
Insik Kim	✓	✓	✓	✓	✓	✓		✓	✓
Angela King	✓	✗	✗	✓	✓	✗		✗	✗
Ngozi Penson								✓	✓
Jeremiah Ramos	✓	✓	✓	✓	✓	✓		✓	✓
Ravi Reddy	✓	✓	✓	✓	✓	✓		✓	✗
Kaeti Rigarlford	✓	✓	✗	✓	✓	✓		✓	✓
Lorraine Symons	✗	✗	✓	✓	✓	✓		✓	✓
Vivien Verheijen	✓	✓	✓	✓	✓	✓		✓	✓
+Dale Bramley	✓	✓	✓	✗	✓	✗		✓	✗
+David Price	✓	✓	✓	✓	✓	✓	✓	✓	

Note: Doaa Bayoumy resigned from her seat at the Consumer Council due to relocation overseas. Ngozi Penson was appointed to the Consumer Council on 28 May 2020.

- ✓ *attended*
- ✗ *apologies*
- * *attended part of the meeting only*
- ^ *leave of absence*
- + *ex-officio member*