

**Venue: Waitemata DHB Boardroom, Level 1, 15 Shea Tce, Takapuna**

**Time: 1.00 pm**

**WDHB BOARD MEMBERS**

Lester Levy - Chair  
Max Abbott – WDHB Deputy Chair  
Pat Booth – WDHB Board Member  
Sandra Coney – WDHB Board Member  
Rob Cooper – WDHB Board Member  
Warren Flaunty – WDHB Board Member  
Wendy Lai – WDHB Board Member  
James Le Fevre – WDHB Board Member  
Christine Rankin – WDHB Board Member  
Allison Roe – WDHB Board Member  
Gwen Tepania-Palmer – WDHB Board Member

**WDHB MANAGEMENT**

Dale Bramley, Chief Executive Officer  
Rosalie Percival, Chief Financial Officer  
Alan Wilson, Chief Operating Officer  
Paul Patton, Director of Communications  
Andrew Brant, Chief Medical Officer  
Jocelyn Peach, Director of Nursing and Midwifery  
Phil Barnes, Director of Allied Health  
Debbie Holdsworth, Acting Chief Planning and Funding Officer  
Sam Bartrum, General Manager Human Resources  
Barry Vryenhoek, CEO healthAlliance  
Paul Garbett, Board Secretary

**APOLOGIES:**

**REGISTER OF INTERESTS**

- Does any member have an interest they have not previously disclosed?
- Does any member have an interest that may give rise to a conflict of interest with a matter on the agenda?

**PART 1 – Items to be considered in public meeting**

**AGENDA**

**TIME:**

**13.00** (*please note agenda item times are estimates only*)

|               |   |                 |
|---------------|---|-----------------|
|               | <b>1. AGENDA ORDER AND TIMING</b>   |                 |
|               | <b>2. BOARD MINUTES</b>   |                 |
| 13.00 - 13.05 | 2.1 Confirmation of Minutes of the Meeting of the Board (31/08/11).....     | 1               |
| 13.05 – 13.15 | <b>3. CHAIR’S REPORT</b> .....  | (Verbal Update) |
|               | <b>4. EXECUTIVE REPORTS</b>   |                 |
| 13.15 – 13.30 | 4.1 CEO’s Report.....   | 17              |
| 13.30 – 13.40 | 4.2 Clinical Advisors’ Report .....   | 21              |
| 13.40 – 13.45 | 4.3 Communications Report.....  | 23              |
|               | <b>5. DECISION PAPERS</b>   |                 |
| 13.45 – 13.55 | 5.1 2012 Waitemata DHB Board and Committee Meeting Schedule .....           | 29              |
| 13.55 – 14.05 | 5.2 Planning and Funding – Procurement .....                                | 33              |
|               | <b>6. PERFORMANCE REPORTS</b>   |                 |
| 14.05 – 14.15 | 6.1 Financial Performance .....   | 47              |
| 14.15 – 14.30 | 6.2 Organisation Performance.....   | 61              |
| 14.30 – 14.35 | <b>7. COMMITTEE REPORTS</b>   |                 |
|               | 7.1 Hospital Advisory Committee Meeting (31/08/11).....                     | 69              |
|               | 7.2 Community and Public Health Advisory Committee Meeting (14/09/11) ..... | 79              |
|               | <b>8. INFORMATION PAPERS</b>  |                 |
| 14.35 – 14.55 | 8.1 Quality Improvement Reports.....  | 89              |
| 14.55         | <b>9. RESOLUTION TO EXCLUDE THE PUBLIC</b> .....                            | 113             |

## REGISTER OF INTERESTS

| <b>Board/Committee Member</b>    | <b>Involvements with other organisations</b>  | <b>Last Updated</b> |
|----------------------------------|---|---------------------|
| <b>Lester Levy</b>               | Professor of Leadership – University of Auckland Business School<br>Chief Executive – New Zealand Leadership Institute<br>Deputy Chair – Health Benefits Limited<br>Independent Chairman – Tonkin & Taylor<br>Chair – Auckland District Health Board<br>Trustee, A+ Trust   | 25/05/11            |
| <b>Max Abbott – Deputy Chair</b> | Pro Vice-Chancellor (North Shore) and Dean – Faculty of Health and Environmental Sciences, Auckland University of Technology<br>Patron – Raeburn House<br>Board Member – Health Workforce New Zealand<br>Board Member, AUT Millennium Ownership Trust   | 25/05/11            |
| <b>Sandra Coney</b>              | Elected Member and Chair Parks Committee, Auckland Council  | 02/05/11            |
| <b>Rob Cooper</b>                | Board Member – Auckland District Health Board<br>Chief Executive - Ngati Hine Health Trust<br>Advisory Board Member – James Henare Research Centre, University of Auckland<br>Member – National Health Board<br>Chair – Whanau Ora Governance Group   | 19/01/11            |
| <b>Pat Booth</b>                 | Consulting Editor – Fairfax Suburban Papers in Auckland   | 24/06/09            |
| <b>Warren Flaunty</b>            | Member of Henderson – Massey, Rodney and Upper Harbour Local Boards, Auckland Council<br>Trustee - West Auckland Hospice<br>Trustee - Waitakere Licensing Trust<br>Shareholder - Metlifecare<br>Shareholder - EBOS Group<br>Shareholder – Pharmacy Brands Ltd<br>Shareholder – Westgate Pharmacy Ltd<br>Chair – Three Harbours Health Foundation<br>Trustee – Trusts Community Foundation Ltd | 09/02/11            |
| <b>James Le Fevre</b>            | Member – NZ Resident Doctors’ Association<br>Registrar – Counties Manukau District Health Board<br>ASMS - employed for 2012 under ASMS MECA   | 31/08/11            |
| <b>Wendy Lai</b>                 | Partner – Deloitte<br>Board Member – Rodney Health Link<br>Board member - Museum of NZ Te Papa Tongarewa  | 09/08/10            |
| <b>Christine Rankin</b>          | Member - Upper Harbour Local Board, Auckland Council<br>Member - The Families Commission<br>Director - The Transformational Leadership Company  | 02/02/11            |
| <b>Allison Roe</b>               | Shareholder – Optimisewellbeing.com<br>Founding member – Breast Health Foundation<br>Director – Spiritus NZ<br>Trustee – Allison Roe Trust<br>Board member – North Shore Hospital Foundation<br>Founder – Takapuna 2020 Community Group   | 28/03/11            |
| <b>Gwen Tepania-Palmer</b>       | Chairperson- Ngatihine Health Trust, Bay of Islands<br>Committee Member – ACC’s EMRG Committee<br>Life Member – National Council Maori Nurses<br>Alumni – Massey University MBA<br>Director – Manaia Health PHO, Whangarei<br>Board Member – Auckland District Health Board   | 06/12/10            |

**Waitemata District Health Board  
Board Member Attendance Schedule 2011**

| NAME                      | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV |
|---------------------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|
| Dr Lester Levy (Chair)    | ✓   | ✓   | ✓   | ✓   | ✓   | ✓    | ✘    | ✓   |      |     |     |
| Max Abbott (Deputy Chair) | ✓   | ✓   | ✘   | ✓   | ✓   | ✘    | ✓    | ✓   |      |     |     |
| Pat Booth                 | ✓   | ✓   | ✓   | ✓   | ✓   | ✘    | ✓    | ✓   |      |     |     |
| Sandra Coney              | ✓   | ✓   | ✓   | ✓   | ✘   | ✓    | ✘    | ✓   |      |     |     |
| Rob Cooper                | ✓   | ^   | ^   | ^   | ^   | ^    | ^    | ✓   |      |     |     |
| Warren Flaunty            | ✓   | ✓   | ✓   | ✓   | ✓   | ✓    | ✓    | ✓   |      |     |     |
| Wendy Lai                 | ✓   | ✓   | ✓   | ✓   | ✓   | ✓    | ✘    | ✓   |      |     |     |
| James Le Fevre            | ✓   | ✓   | ✓   | ✓   | ✓   | ✓    | ✓    | ✓   |      |     |     |
| Christine Rankin          | ✓ * | ✓   | ✓   | ✓   | ✓   | ✓    | ✓    | ✓   |      |     |     |
| Allison Roe               | ✓   | ✓   | ✓   | ✓   | ✓   | ✓    | ✓    | ✓   |      |     |     |
| Gwen Tepania - Palmer     | ✓   | ✓   | ✓   | ✓   | ✘   | ✓    | ✓    | ✓   |      |     |     |

✘ *Apologies given*

\**Attended part of the meeting only*

# *Absent on Board business*

^ *Leave of absence*

## WDHB BOARD, COMMITTEE MEETINGS AND UP-COMING EVENTS

ANY QUERIES – PLEASE CONTACT PETA

### Board, Committee Meetings and Upcoming Events

| <b>Date</b> | <b>Times to be confirmed</b> | <b>Meeting/Event</b>   | <b>Venue</b>  |
|-------------|------------------------------|--|---|
| 12/10/11    | 9.00am                       | Audit & Finance Committee Meeting  | Boardroom, Level 1, 15 Shea Tce, Takapuna   |
| 12/10/11    | 2.00pm                       | Combined Auckland DHB and Waitemata DHB Community and Public Health Advisory Committee Meeting | Boardroom, Level 1, 15 Shea Tce, Takapuna   |
| 19/10/11    | 9.00am                       | Combined Maori Health Gain Advisory Committee Meeting  | Greenlane Clinical Centre, 214 Greenlane West, Epsom (Marie Hosking Room, Level 7, Building 14) |
| 26/10/11    | 9.00am                       | Hospital Advisory Committee Meeting  | Boardroom, Level 1, 15 Shea Tce, Takapuna   |
| 26/10/11    | 1.00pm                       | Board Meeting  | Boardroom, Level 1, 15 Shea Tce, Takapuna   |